

Little Easton Parish Council

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All members of the Council are summoned to attend the **FULL COUNCIL MEETING OF LITTLE EASTON PARISH COUNCIL** to be held at the **MEMORIAL HALL** on **28 JUNE 2023 AT 7:00pm** for the transaction of the business as set out below.

AGENDA

23/048	NOTE AND APPROVE APOLOGIES FOR ABSENCE
23/049	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS
23/050	APPROVE THE MINUTES OF THE MEETING 31 MAY 2023
23/051	PUBLIC PARTICIPATION SESSION Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)
23/052	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
23/053	NOTE CLERKS REPORT AND CORRESPONDENCE
23/054	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS 23/054(i) - APPOINT AUTHORISER 23/054(ii) – CONSIDER OFFER TO RENEW FIXED 5YR LIGHTING MAINTENANCE CONTRACT AT A MONTHLY INCREASE OF £3.75
23/055	PROVIDE UPDATE ON INSTALLATION OF MR JACKSON MEMORIAL BENCH - CLERK
23/056	RECEIVE UPDATE ON LOCAL PLAN – CLLR PETER BRIGHT
23/057	PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS OR APPEALS AND OUTCOMES OR PREVIOUS DEVELOPMENT PROPOSALS UTT/23/1421/HHF PROPOSAL: Single storey front bay extension LOCATION: Bramley Beech Manor Mill End Comment date – 04 July 2023 UTT/23/1403/HHF PROPOSAL: Proposed demolition of an existing side extension and erection of a new replacement side extension LOCATION: 2 Memorial Cottage Duck Street Comment date – 06 July 2023 UTT/23/1439/FUL

	<p>PROPOSAL: S73 planning application - variation of conditions 25 (Commercial Units Class E) and 26 (Approved Plans) of UTT/21/1495/FUL to allow use of amended plans for 44 residential units and 3 commercial units (flexible space); inclusion of 3 additional plots for self-build homes; together with associated access, car parking and landscaping LOCATION: Land East Of The Stag Inn Duck Street Comment date – 21 July 2023</p> <p>RECEIVE UPDATE ON ENFORCEMENT POSITION CONCERNING THE NEW FIELD ENTRANCE CREATED AT MILL END PLUS GRUBBING UP OF HEDGEROW – ENFORCEMENT CLOSED, NO FURTHER ACTION</p> <p>FEEDBACK - Easton Park 1200 Homes Inquiry</p>
23/058	CONSIDER AMENDMENT TO 1996 MEMORIAL HALL AGREEMENT TO REQUIRE “ONE” MEMBER OF THE PARISH COUNCIL TO SIT ON THE COMMITTEE AND NOT TWO – <i>CLLR EMMA WELLS</i>
23/059	<p>REPRESENTATIVES REPORTS MEMORIAL HALL – <i>Cllr Simon Benstead & Cllr Emma Wells</i> 23/059(i) – CLARIFY AND CONFIRM GATE OPERATION PRACTICES VERSUS PREVIOUSLY AGREED ARRANGEMENTS PLAY AREA – <i>Cllr Peter Bright & Cllr Simon Benstead</i> 23/059(ii) – RECEIVE UPDATE ON ACQUISITION OF PLAY AREA SIGNAGE GARDENS OF EASTON LODGE – <i>Cllr Peter Bright</i> PARISH MAINTENANCE INCLUDING WAR MEMORIAL– <i>Cllr Simon Benstead</i></p>
23/060	RECEIVE UPDATE ON <u>SPECIFICATION</u> PROPOSALS TO INSTALL PATHWAY FROM MEMORIAL HALL TO PLAY AREA – <i>CLLR SIMON BENSTEAD</i>
23/061	RECEIVE UPDATE ON <u>SPECIFICATION</u> PROPOSALS TO INSTALL MULTI PURPOSE CONCRETE BASE AT SITE OF BEACON TO ENABLE SWAPPING OUT FOR CHRISTMAS TREE – <i>CLLR SIMON BENSTEAD</i>
23/062	<p>RECEIVE UPDATE ON THE RECENT WEBSITE HOST SERVER HACK AND AGREE PROPOSED INITIAL FIX TO HELP SECURE AGAINST FUTURE SUCH ACTIONS AT A COST OF £99 - PLUS CONFIRM ALL CLLRS EMAIL ACCOUNTS NOW FULLY OPERATIONAL 23/062(i) – CONFIRM AGREEMENT TO PROCEED WITH DNS CHANGES WITH CLOUDNEXT</p>
23/063	<p>TO NOTE MATTERS ARISING FROM THE PREVIOUS MEETING:- 23/063(i) – UPDATE ON COMMUNITY MAILING RE SPEEDING ISSUES, NOTE RESPONSES; CONSIDER ADOPTING 20’S PLENTY CAMPAIGN WITH “in principle” PURCHASE OF SIGNS</p> <p>23/063(ii) – CONFIRM POLICY WORDING AND ADOPTION FOR RECREATION GROUND USE / HIRE. REQUEST THAT MEMORIAL HALL BOOKING FORMS MAKE IT CLEAR THAT HIRERS ARE RENTING THE HALL AND NON-EXCLUSIVE USE OF THE CAR PARK ONLY. ANY USE OF THE RECREATION GROUND SHOULD BE REFERRED BACK TO THE PARISH CLERK WHO WILL SEEK AUTHORISATION FROM LEPC COUNCILLORS</p> <p>23/063(iii) – UPDATE ON PROPOSALS FOR PICNIC BENCH REFURBISHMENT AND CONSIDER BENCH REPLACEMENT PROGRAMME AT A COST OF c. £3,000 (Cyan Teak furniture supplier). CONFIRM SITE / IDENTITY / OWNERSHIP OF BENCHES TO BE REPLACED</p> <p>23/063(iv) – UPDATE ON OUTCOME OF THE WORKS TO REMOVE REMAINING LEAVES AND DEBRIS FROM THE RECREATION GREEN EAST BOUNDARY AND CUT BACK VEGETATION TO WIDEN ACCESS ONTO GLEBE LANE</p> <p>23/063(v) – APPROVE EXPENDITURE OF £250 TO PRODUCE e-MAILING LIST TO COMMUNICATE WITH RESIDENTS AND AGREE DRAFT TEXT FOR FIRST MAILING</p>

	<p>23/063(vi) - APPROVE QUOTATION FROM SGS TO SUPPLY AND FIX A NEW FOOTBALL GOAL WITH NETTING THAT CAN BE MOVED – PROPOSED £675</p> <p>23/063(vii) – CONSIDER QUOTATION FROM SGS TO MAKE GOOD THE ORIGINAL GOAL MOUTH, ADD TOPSOIL AND TURF PLUS BARRIER FENCING; WATERING OF TURF IN THE EARLY WEEKS TO BE CONSIDERED – circa £TBC</p> <p>23/063(viii) – CONSIDER ACTION RE. PLANTERS AND GATEWAYS IN LIGHT OF COMMENTS FROM HIGHWAYS OFFICER STATING THE CURRENT PLANTERS COULD BECOME WEAPONS IF HIT BY A VEHICLE AND SHOULD COUNCIL CONSIDER SWAPPING THEM FOR A MOUND OF PLANTED EARTH?</p>
23/064	APPROVE QUOTATION FOR WAR MEMORIAL REFURBISHMENT - circa £7,000
23/065	ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA 23/065(i) APPOINT CONTRIBUTOR TO 5P MAGAZINE
23/066	DATE OF NEXT MEETING(S) – WEDNESDAY 28 JULY - CLOSE

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown

Dated 23 June 2023

Public and Press are duly invited to attend and observe this meeting, A PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, public comments or interventions outside that session are entirely at the Chairman's discretion.

CANCELLED