

Little Easton Parish Council

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All members of the Council are summoned to attend the **ANNUAL COUNCIL MEETING OF LITTLE EASTON PARISH COUNCIL** to be held at the **MEMORIAL HALL** on **22 MAY 2024 AT 7:15PM** for the transaction of the business as set out below.

AGENDA

24/001	RECEIVE NOMINATIONS FOR CHAIRMAN, VOTE & APPOINT CHAIRMAN FOR THE YEAR 2024-2025 24/001(i) – RECEIVE NOMINATIONS FOR VICE CHAIRMAN, VOTE & APPOINT VICE CHAIRMAN FOR THE YEAR 2024-2025 APPOINTED MEMBERS TO SIGN ACCEPTANCE OF OFFICE
24/002	CONFIRM OR AMEND THE FOLLOWING REPRESENTATIVES / RESPONSIBILITIES FOR YEAR 24-25 PLAY AREA – <i>Cllr Peter Bright & Cllr Simon Benstead</i> GARDENS OF EASTON LODGE – <i>Cllr Peter Bright</i> PARISH MAINTENANCE INCLUDING WAR MEMORIAL– <i>Cllr Simon Benstead</i>
24/003	NOTE AND APPROVE APOLOGIES FOR ABSENCE
24/004	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON-REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS 24/004(i) - MEMBERS ARE INVITED TO REVIEW THEIR REGISTER OF INTERESTS AND UPDATE WHERE NECESSARY VIA UDC
24/005	APPROVE THE MINUTES OF THE MEETING 27 MARCH 2024
24/006	RECEIVE AND CONSIDER REPRESENTATION FROM THOSE WISHING TO STAND FOR CO-OPTION, ANY WHOMEVER ARE CO-OPTED TO SIGN ACCEPTANCE OF OFFICE AND BE INVITED TO JOIN THE COUNCIL MEMBERS
24/007	CONFIRM MEETING DATES FOR 2024
24/008	PUBLIC PARTICIPATION SESSION Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)
24/009	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
24/010	NOTE CLERKS REPORT AND CORRESPONDENCE
24/011	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – REVIEWED BY TWO MEMBERS OF THE COUNCIL PRIOR TO THIS MEETING COMMENCING 24/011(i) - APPOINT AUTHORISER 24/011(ii) – COUNCILLORS TO NOTE RECONCILED BANK STATEMENT 24/011(iii) - RECEIVE UPDATE ON MOVE TO ALTERNATIVE LIGHTING ENERGY SUPPLIER 24/011(iv) – APPROVE INSURANCE RENEWAL WITH EXISTING SUPPLIER, CLEAR, £994.58; ALTERNATIVE SUPPLIERS PROVED MORE EXPENSIVE 24/011(v) – MEMBERS TO CONFIRM REVIEW OF RISK REGISTER

	<p>24/011(vi) – MEMBERS TO RECEIVE AND NOTE INTERNAL AUDIT REPORT COMMENTS</p> <p>24/011(vii) – COMPLETE AND SIGN ANNUAL GOVERNANCE STATEMENT</p> <p>24/011(viii) – COMPLETE AND SIGN ANNUAL ACCOUNTING STATEMENT</p> <p>24/011(ix) – AGREE CLERK/RFO TO SUBMIT ALL AGAR DOCUMENTATION TO EXTERNAL AUDITOR</p> <p>24/011(x) - APPROVE CLERK/RFO RAISING PAYMENTS DURING PERIODS COUNCIL DOES NOT MEET</p> <p>24/011(xi) – AGREE TO CONSIDER ALL SUBSCRIPTIONS WHEN THEY ARISE AND WHETHER THE PC WISHES TO RENEW THEM</p> <p>24/011(xii) – CONSIDER THE CURRENT SUBSCRIPTION REQUEST TO THE RCCE, NOTING THE MEMORIAL HALL ARE SUBSCRIBERS AS IT IS MORE SUITED TO THEIR NEEDS</p> <p>24/011(xiii) – CONSIDER CURRENT PROJECTS / EXPENDITURE AND *OVERFLOW FROM PREVIOUS YEAR:-</p> <p>A) VILLAGE GREEN VERGE PROTECTION c. £15,000</p> <p>B) VEHICLE ACTIVATED SPEED SIGNS AT c. £10,000</p> <p>C) UPGRADE TO A FULLY PC OPERATED WEBSITE c. £2,000+</p> <p>D) SUMMER STREET PARTY c. £1,500</p> <p>E) CCTV MEM HALL CAR PARK PLUS PLAYGROUND AREA c. £3,000</p> <p>F) *PATH TO PLAY AREA c. £2,000</p> <p>G) *CHRISTMAS TREE PLUS CABLING c.£5,000 PLUS £750 RECURRING</p> <p>H) *REPAIR ORIGINAL GOAL MOUTH AREA £1,000</p> <p>I) *BENCH REFURBISHMENT COMPLETION £1,000</p>
24/012	PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS OR APPEALS AND OUTCOMES OR PREVIOUS DEVELOPMENT PROPOSALS
24/013	TO AGREE AND NOTE NEIGHBOURHOOD PLAN IS NOT CURRENTLY PROCEEDING, CLERK TO ADVISE SUPPORTING AGENCIES OF THAT STATUS
24/014	RECEIVE UPDATE ON THE FOLLOWING MAINTENANCE SCHEDULES: 24/014(i) - THE OILING OF THE REMAINING NEWLY PURCHASED BENCHES AND THE REFURBISHMENT OF THE REMAINING ORIGINAL PICNIC BENCHES 24/014(ii) – CLEANING OF BASKETBALL HOOP BACKBOARD 24/014(iii) – REPAIR TO FOOTBALL GOAL MOUTH
24/015	REPRESENTATIVES REPORTS PLAY AREA – <i>Cllr Peter Bright & Cllr Simon Benstead</i> GARDENS OF EASTON LODGE – <i>Cllr Peter Bright</i> PARISH MAINTENANCE INCLUDING WAR MEMORIAL– <i>Cllr Simon Benstead</i>
24/016	RECEIVE UPDATE ON MEETING REQUEST WITH THE LEMHMC - PB
24/017	RECEIVE UPDATE ON AGREEMENT WITH LECC – EW 24/017(i) – CONSIDER REQUEST FROM LECC TO ERECT A BANNER FOR THE MOAT HOUSE CARE HOME DURING THE AUGUST BANK HOLIDAY ACTIVITIES IN RECOGNITION OF THEIR FUNDING
24/018	RECEIVE FEEDBACK ON STATUS OF SPEEDWATCH (CSW) APPLICATION
24/019	AGREE DRILLING OF HOLES IN WAR MEMORIAL FRONT WALL TO ASSIST DRAINAGE, APPROVE FUNDING £50 to £100
24/020	CONSIDER REQUEST FROM RINGCRAFT (DOG TRAINING) TO USE THE PLAYINGFIELD
24/021	CONSIDER QUOTATION TO REPLANT VILLAGE PLANTERS AT £80 PER PLANTER 24/021(i) – CONSIDER OPTIONS FOR ADDING SEMI AUTOMATIC WATERING TO THE PLANTERS 24/021(ii) – RECOGNISING ROTTED PLANKS TO PLANTERS CONSIDER REMEDIAL WORKS 24/021(iii) – CONSIDER SELF WATERING PLANTERS MADE FROM RECYCLED MATERIALS FOR PARK ROAD – New Forest Planter is one such example

24/022	TO NOTE MATTERS ARISING FROM THE PREVIOUS MEETING
24/023	ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA 24/023(i) APPOINT CONTRIBUTOR TO 5P MAGAZINE
24/024	DATE OF NEXT MEETING(S) – TBC 2024 - CLOSE

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown

Dated 17 MAY 2024

Public and Press are duly invited to attend and observe this meeting, A PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, public comments or interventions outside that session are entirely at the Chairman's discretion.



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