

Little Easton Parish Council

IAN BROWN
Parish Clerk
& Responsible Financial Officer
Email: clerk@litleeaston-pc.gov.uk

72 ST. EDMUNDS FIELDS
GREAT DUNMOW
ESSEX CM6 2AN
Tel: 07913 514 589

All members of the Council are summoned to attend the **MEETING OF LITTLE EASTON PARISH COUNCIL** to be held at the **MEMORIAL HALL** on **26 MARCH 2025 AT 7:00PM** for the transaction of the business as set out below.

AGENDA

24/112	NOTE AND APPROVE APOLOGIES FOR ABSENCE
24/113	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON-REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS
24/114	APPROVE THE MINUTES OF THE PC MEETING 29 JANUARY 2025
24/115	<p style="text-align: center;">PUBLIC PARTICIPATION SESSION</p> <p>Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)</p>
24/116	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
24/117	NOTE CLERKS REPORT AND CORRESPONDENCE
24/118	<p>FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – REVIEWED BY TWO MEMBERS OF THE COUNCIL PRIOR TO THIS MEETING COMMENCING</p> <p>24/118(i) - APPOINT AUTHORISER</p> <p>24/118(ii) – COUNCILLORS TO NOTE RECONCILED BANK STATEMENT</p> <p>24/118(iii) – UPDATE ON CHANGE OF STREET LIGHTING ENERGY SUPPLIER FOR A 12 MONTH CONTRACT TO SSE ENERGY – AWAITING FIRST BILLING</p> <p>24/118(iv) - UPDATE ON PROJECT PROGRESS OR COMPLETION TO DATE</p> <p style="margin-left: 20px;">A) MANOR ROAD KERBING WORKS c. £15,000, (AGREE TO ASSOCIATED GRASS RESEEDING COST AT C. £TBA)</p> <p style="margin-left: 20px;">B) VEHICLE ACTIVATED SPEED SIGNS AT c. £10,000</p> <p style="margin-left: 20px;">C) UPGRADE TO A FULLY PC OPERATED WEBSITE c. £2,000, CLLRS TO REPORT ON PAGES TO BE CONSIDERED FOR REMOVAL</p> <p>24/118(v) – CONFIRM APPOINTMENT OF ANN WOODS AS INTERNAL AUDITOR</p> <p>24/118(vi) – CONSIDER REQUEST TO FUND ELECTRICAL INSTALLATION FOR DEFIBRILLATOR MOUNTED ON MEMORIAL HALL WALL</p> <p>24/118(vii) – PC TO AGREE TO CONTRIBUTE 1/3RD OF THE COST OF THE VE DAY COMMEMORATION WITH THE MEMORIAL HALL ORGANISING AND CONTRIBUTING THE REMAINING 2/3RDS</p>

	<p>24/118(viii) - APPROVE BUDGET OF £6K FOR 6 PLANTERS INC PLANTING. APPOINT SOMEONE TO SOURCE OPTIONS FOR 6 X NEW PLANTERS WITH BUILT IN WATER RESERVOIR. RESPOND TO COUNCIL WITH PROPOSAL</p> <p>24/118(ix) – CONSIDER AND AGREE RECOMMENDATIONS FROM BROADMEAD LEISURE RE 6 X GRASS MATS FOR ENTRANCE (£350), MISSING CAP FOR SEE-SAW (£5) AND ADJUSTMENT TO AERIAL RUNWAY (£70)</p> <p>24/118(x) – REVIEW AND AGREE THE CONTINUED USE OF DD PAYMENT METHOD FOR UTILITIES, LIGHTING MAINTENANCE AND WEBSITE SUPPORT. AND FOR THE USE OF SO / FPO / BACS PAYMENTS TO ALL OTHER SUPPLIERS / STAFF</p>
24/119	<p>PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS OR APPEALS AND OUTCOMES OR PREVIOUS DEVELOPMENT PROPOSALS</p> <p>UPDATE ON LITTLE BARNES RETROSPECTIVE APPLICATION</p>
24/120	24/120(i) – CONFIRM CRICKET CLUB GRASS CUTTING CONTRIBUTION BILLING BASIS FOR 2024
24/121	RECEIVE UPDATE ON PURCHASE OF BODYCAM FOR SPEEDWATCH GROUP
24/122	<p>REPRESENTATIVES REPORTS</p> <p>PLAY AREA – <i>Cllr Peter Bright & Cllr Simon Benstead</i></p> <p>PARISH MAINTENANCE INCLUDING WAR MEMORIAL– <i>Cllr Simon Benstead</i></p>
24/123	AGREE ENGAGEMENT OF ARBORIST TO REVIEW CURRENT STATE OF TREES AND RECEIVE RECOMMENDATIONS FOR FUTURE WORKS
24/124	DISCUSS DAMAGE TO VERGE IN FRONT OF SOUTH-WEST PLANTER CAUSED BY FARMER WHEN HEDGE-CUTTING. CONSIDER REQUEST TO FARMER TO ‘MAKE GOOD’
24/125	TO NOTE MATTERS ARISING FROM THE PREVIOUS MEETING
24/126	ASSIGN RESPONSIBILITY TO REVIEW EXISTING LITTER BINS IN THE PARISH, THEIR LOCATION AND NEW LOCATIONS FOR ADDITIONAL LITTER BINS. N.B. LITTLE EASTON MANOR HAS INSTALLED ADDITIONAL LITTER BINS
24/127	AGREE ADOPTION OF AGREEMENT SPECIFYING THE USE OF THE PLAYING-FIELD AND PLAY AREA BY THOSE HIRING THE MEMORIAL HALL – DOCUMENT CIRCULATED TO MEMBERS
24/128	CONSIDER INSTALLATION OF GUARD RAILS ALONG NEWLY LAID FOOTWAY ALONG MANOR ROAD
24/129	AGREE ANNUAL PARISH ASSEMBLY AND ANNUAL COUNCIL MEETING TO BE HELD IN MAY ON THE SAME EVENING
24/130	<p>ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA</p> <p>24/130(i)- CONFIRM NEXT CONTRIBUTORS TO 5P MAGAZINE TO COVER APRIL, MAY AND JUNE</p>
24/131	DATE OF NEXT MEETING(S) – TBC - CLOSE

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown

Dated 21 March 2025

Public and Press are duly invited to attend and observe this meeting, A PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, public comments or interventions outside that session are entirely at the Chairman’s discretion.