

Little Easton Parish Council

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All members of the Council are summoned to attend the **ANNUAL COUNCIL MEETING OF LITTLE EASTON PARISH COUNCIL** to be held at the **MEMORIAL HALL** on **21 MAY 2025 AT 7:30PM** for the transaction of the business as set out below.

AGENDA

25/001	RECEIVE NOMINATIONS FOR CHAIRMAN, VOTE & APPOINT CHAIRMAN FOR THE YEAR 2025-2026 25/001(i) – RECEIVE NOMINATIONS FOR VICE CHAIRMAN, VOTE & APPOINT VICE CHAIRMAN FOR THE YEAR 2025-2026 APPOINTED CHAIRMAN TO SIGN ACCEPTANCE OF OFFICE
25/002	CONFIRM OR AMEND THE FOLLOWING REPRESENTATIVES / RESPONSIBILITIES FOR YEAR 25-26 PLAY AREA – Cllr Peter Bright & Cllr Simon Benstead GARDENS OF EASTON LODGE – Cllr Peter Bright PARISH MAINTENANCE INCLUDING WAR MEMORIAL– Cllr Simon Benstead SPEEDWATCH -
25/003	NOTE AND APPROVE APOLOGIES FOR ABSENCE
25/004	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON-REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS 25/004(i) - MEMBERS ARE INVITED TO REVIEW THEIR REGISTER OF INTERESTS AND UPDATE WHERE NECESSARY VIA UDC
25/005	APPROVE THE MINUTES OF THE MEETING 26 MARCH 2025
25/006	CONFIRM MEETING DATES FOR 2025
25/007	PUBLIC PARTICIPATION SESSION Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)
25/008	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
25/009	NOTE CLERKS REPORT AND CORRESPONDENCE
25/010	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – REVIEWED BY TWO MEMBERS OF THE COUNCIL PRIOR TO THIS MEETING COMMENCING 25/010(i) - APPOINT AUTHORISER 25/010(ii) – COUNCILLORS TO NOTE RECONCILED BANK STATEMENT 25/010(iii) - RECEIVE UPDATE ON MOVE TO ALTERNATIVE LIGHTING ENERGY SUPPLIER, CURRENT SUPPLIER MOVED TO A MONTHLY CONTRACT PENDING CONFIRMATION OF HALF HOURLY BILLING OF UNMETERED SUPPLY STREET LIGHTING (UMS) 25/010(iv) – APPROVE INSURANCE RENEWAL WITH EXISTING SUPPLIER, CLEAR, £1072.95 (2024 PREMIUM £994.58); ALTERNATIVE SUPPLIERS PROVED MORE EXPENSIVE AT £1388 TO 1510 25/010(v) – APPROVE CLERK RAISING PAYMENTS FOR AUTHORISATION DURING PERIODS COUNCIL DOES NOT MEET, INVOICES TO BE CIRCULATED TO MEMBERS VIA EMAIL

	<p>25/010(vi) – MEMBERS TO RECEIVE AND NOTE INTERNAL AUDIT REPORT COMMENTS 25/010(vii) – COMPLETE AND SIGN ANNUAL GOVERNANCE STATEMENT 25/010(viii) – COMPLETE AND SIGN ANNUAL ACCOUNTING STATEMENT 25/010(ix) – AGREE CLERK/RFO TO SUBMIT ALL AGAR DOCUMENTATION TO EXTERNAL AUDITOR 25/010(x) – CONSIDER CURRENT PROJECTS AND EXPENDITURE PLUS THOSE WHICH ARE *OVERFLOW FROM PREVIOUS YEAR:-</p> <p>A) *VEHICLE ACTIVATED SPEED SIGNS AT c. £10,000 B) *UPGRADE TO A FULLY PC OPERATED WEBSITE c. £2,000+ C) SIX SELF WATERING PLANTERS – MAN MADE MATERIAL D) ADDITIONAL LITTER / DOG WASTE BIN SITES</p>
25/011	<p>PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS OR APPEALS AND OUTCOMES OR PREVIOUS DEVELOPMENT PROPOSALS</p> <p>UTT/25/1271/FUL PROPOSAL: Erection of a detached dwelling with associated access and landscaping LOCATION: Land Adjacent Easton View Park Road COMMENT DATE 11 JUNE 2025</p> <p>RECEIVE ANY UPDATE ON LITTLE BARNS SITE</p>
25/012	<p>REPRESENTATIVES REPORTS PLAY AREA – PARISH MAINTENANCE INCLUDING WAR MEMORIAL - SPEEDWATCH –</p>
25/013	<p>RECEIVE FEEDBACK ON VE DAY EVENT</p>
25/014	<p>CONSIDER A RESIDENT’S REQUEST TO USE THE PLAYINGFIELD FOR ORGANISED, COMMERCIAL “EXERCISE” ACTIVITY</p>
25/015	<p>RECEIVE UPDATE ON SUGGESTION TO PLACE SHORT LENGTH OF GUARD RAILS EITHER SIDE OF RAMP ACCESS TO NEWLY LAID PATH ALONG THE BOUNDARY OF THE PLAYINGFIELD AT MANOR ROAD</p> <p>25/015(i) – CONSIDER ACQUIRING AND PLACING/INSTALLING SIGN POLE(S)</p> <p>25/015 (ii)- DISCUSS MERITS OF INSTALLING TRAFFIC CALMING MEASURES ALONG A SECTION OF MANOR ROAD INCLUDING OPTIONS ON TYPES OF MEASURES</p>
25/016	<p>CONSIDER ADOPTION OF CIVILITY & RESPECT PLEDGE AS ADVISED BY NALC</p>
25/017	<p>CONSIDER ADOPTION OF A BIODIVERSITY POLICY, EXAMPLE CIRCULATED TO MEMBERS</p>
25/018	<p>TO NOTE MATTERS ARISING FROM THE PREVIOUS MEETING</p>
25/019	<p>ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA 25/019(i) APPOINT CONTRIBUTOR TO 5P MAGAZINE</p>
25/020	<p>DATE OF NEXT MEETING(S) – TBC 2025 - CLOSE</p>

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown

Dated 16 MAY 2025

Public and Press are duly invited to attend and observe this meeting, A PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, public comments or interventions outside that session are entirely at the Chairman’s discretion.