

# Little Easton Parish Council

**IAN BROWN**  
**Parish Clerk**  
**& Responsible Financial Officer**  
**Email: clerk@littleeaston-pc.gov.uk**

**72 ST. EDMUNDS FIELDS**  
**GREAT DUNMOW**  
**ESSEX CM6 2AN**  
**Tel: 07913 514 589**

All members of the Council are summoned to attend the **MEETING OF LITTLE EASTON PARISH COUNCIL** to be held at the **LITTLE EASTON PARISH CHURCH** on **12 NOVEMBER 2025 AT 7:00PM** for the transaction of the business as set out below.

## AGENDA

<b>25/053</b>	<b>NOTE AND APPROVE APOLOGIES FOR ABSENCE</b>
<b>25/054</b>	<b>TO RECEIVE REPRESENTATION FROM THOSE WISHING TO STAND FOR CO-OPTION</b> <b>25/054(i) – COUNCIL TO CONSIDER REPRESENTATION AND INVITE ANY FURTHER COMMENT</b> <b>25/054(ii) – CANDIDATES INVITED TO SIGN ACCEPTANCE OF OFFICE AND JOIN THE MEMBERS</b>
<b>25/055</b>	<b>WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON-REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS</b>
<b>25/056</b>	<b>APPROVE THE MINUTES OF THE MEETING 24 SEPTEMBER 2025</b>
<b>25/057</b>	<b>PUBLIC PARTICIPATION SESSION</b> Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)
<b>25/058</b>	<b>RECEIVE THE DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b>
<b>25/059</b>	<b>NOTE CLERKS REPORT AND CORRESPONDENCE</b>
<b>25/060</b>	<b>FINANCE – RECEIVE STATEMENT &amp; AGREE PAYMENTS – REVIEWED BY TWO MEMBERS OF THE COUNCIL PRIOR TO THIS MEETING COMMENCING</b>  <b>25/060(i) - APPOINT AUTHORISER</b>  <b>25/060(ii) – COUNCILLORS TO NOTE RECONCILED BANK STATEMENT</b>  <b>25/060(iii) – COUNCILLORS TO NOTE BUDGET PERFORMANCE TO DATE PLUS PROPOSED PROJECTS AT 25/060(v) AND AGREE BUDGET FOR 2026-2027</b>  <b>25/060(iv) – AGREE PRECEPT REQUIREMENT</b>  <b>25/060(v) – CONSIDER CURRENT PROJECTS AND EXPENDITURE PLUS THOSE WHICH ARE *OVERFLOW FROM PREVOUS YEAR:-</b>  <ul style="list-style-type: none"> <li><b>A) SIX SELF WATERING PLANTERS – MAN MADE MATERIAL – CLLR IAN SUSSAMS. DISCUSS POTENTIAL CHANGE OF SCHEME</b></li> <li><b>B) AGREE ADDITIONAL LITTER / DOG WASTE BIN SITES- CLLR JACQUI ENGLISH TO ADVISE</b></li> <li><b>C) AGREE BUDGET ITEM FOR THE ANNUAL REMOVAL OF LEAF FALL FROM THE PLAYINGFIELD EAST HEDGE LINE AND THE PLAY AREA PLUS ANY ADDITIONAL MAINTENANCE TO WAR MEMORIAL AREA</b></li> <li><b>D) CONSIDER REQUEST TO PLACE THE CLERK IN THE LGPS WITH ECC AND ANY FUTURE CLERK</b></li> </ul>

	25/060(vi) – CONSIDER PROPOSAL TO ERECT BARRIERS ALONG THE NEWLY INSTALLED FOOTPATH ADJACENT TO THE PLAYINGFIELD ALONG MANOR ROAD, PROPOSED COST £TBC
25/061	<p>PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS OR APPEALS AND OUTCOMES OR PREVIOUS DEVELOPMENT PROPOSALS</p> <p>UTT/25/2694/LB  PROPOSAL: Remedial works to the stone steps and handrails located within the gardens.  LOCATION: Gardens Easton Lodge  Comment date 13 November 2025</p> <p>UTT/25/2736/OP  PROPOSAL: Outline application for up to 5 no. dwellings with all matters reserved except Access.  LOCATION: Land North Of Duck Street  Comment date 13 November 2025</p> <p>UTT/25/2626/HHF  PROPOSAL: New double garage with storage and annexe accommodation  LOCATION: Hill Cottage Duck Street  Comment date 31 October 2025</p> <p>RECEIVE ANY UPDATE ON LITTLE BARNS SITE  UTT/25/2599/FUL  PROPOSAL: Section 73A Retrospective application for use of site for children's swimming lessons. Change of use and extension of former pool house to ancillary cafe. New parking area, access and associated development.  LOCATION: Little Barn Park Road  Comment date 29 October 2025</p> <p><b>Application No:</b> ESS/77/25/UTT / <b>Application No:</b> ESS/78/25/UTT / <b>Application No:</b> ESS/79/25/UTT / <b>Application No:</b> ESS/80/25/UTT</p> <p><b>Proposal:</b> Various Continuation of the development permitted at the Location  <b>Location:</b> Highwood Quarry, Stortford Road, Little Canfield, Essex, CM6 1SL  Comment date 27 November 2025</p>
25/062	<p>REPRESENTATIVES REPORTS</p> <p>PLAY AREA –  25/048(i) – CONSIDER OUTDOOR GYM EQUIPMENT PURCHASE / BUDGET AND LOCATION  PARISH MAINTENANCE INCLUDING WAR MEMORIAL -  SPEEDWATCH –</p>
25/063	<p>ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA  25/063(i) CONFIRM APPOINTED CONTRIBUTOR TO 5P MAGAZINE</p>
25/064	DATE OF NEXT MEETING(S) – 28 JANUARY 2026 - CLOSE

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown

Dated 07 NOVEMBER 2025

Public and Press are duly invited to attend and observe this meeting, A PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, public comments or interventions outside that session are entirely at the Chairman's discretion.